



## SETTING UP AN LLC IN NEBRASKA

1. Got to <https://www.nebraska.gov/apps-sos-edocs/>
2. Under Select Filing Type enter "forming a new entity/qualifying a foreign entity"
3. Under Entity type select Domestic limited liability company. You can add a client memo if you would like. Then click continue
4. Enter the name of your business ".LLC"
5. Enter the address of the business (where you would like to receive any legal paperwork that is concerning your business. This is usually the same address as the registered Agent.)
6. Upload the signed Certificate of Organization (<https://sos.nebraska.gov/sites/sos.nebraska.gov/files/doc/business-services/Corporations/Forms/CertificateOfOrganization.pdf>) and click Continue
7. Under Search for Registered Agent select Individual. You will then need to do a search under you name which will come back as record not found and you will then click on the new button "Create New Registered Agent Record". You will then need to enter the address. Make sure that everything matches the same info that was entered on the Certificate of Organization or this will hold things up in the filing. Click continue

On this page you can review the info that you have entered to make sure everything is correct and make any changes if needed. Check the box under Required to Submit and enter your email address. Then click submit which should take you a page to enter your payment info for the filing fee (should be \$103.00). Once approved you should receive an email.